Derbyshire ALC LTD

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Chapel-en-le-Frith Parish Council

Introduction

This Finance audit was conducted remotely as a review of progress made on key governance and financial matters since the last audit. The audit focused on specific areas that need attention prior to the final audit. The review was based on documents provided by the Clerk, available information on the Council's website, and discussions with the Clerk and relevant staff. Reference has been made to the **Practitioners' Guide** and the **DALC Internal Audit Checklist**.

- Governance
- Book keeping
- Due process
- Risk management
- Budgetary controls
- Income control
- Petty cash
- Asset control
- Bank reconciliations.
- Payroll & HR.
- Transaction spot checks.
- Year-end procedures
- Miscellaneous

Audit Overview

The review confirms that the parish operates in a well-run and compliant manner. Administrative records were provided timely and were well organised. The Clerk's performance was exemplary, reflecting a high level of competence, diligence, and understanding of regulatory responsibilities.

A considerable amount of work has been done over the last couple of years and it is evident in the way the Parish is run and the majority of the recommendations in the internal audit report were put into place this year.

In all areas documents were presented and clear through explanations in all areas.

Recommendations

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Most policies are in place have been reviewed, the remaining one with is the Equality and Diversity policy should be done as the last review was 2023 and this is an important policy.

There is a clear financial grasp of everything that is happening in the parish and a good reference to financial matters in the minutes. There is reference to the budget monitoring in the minutes, but I would attach or insert a copy into the minutes for transparency and completeness.

Conclusion

There are no significant issues to raise and I would like to thank the Parish Clerk for their cooperation in this audit.

Sarah Strachan

01/06/2026

NOTE: The Audit has been carried out as part of the DALC Internal Audit Team