



TOWN HALL  
CHAPEL-EN-LE-FRITH  
SK23 0HP

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[www.chapelpc.org](http://www.chapelpc.org)

Office Hours: Tuesday-Friday 9.00 to 12.30

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28<sup>th</sup> April 2026

Dear Councillor,

You are hereby summoned to attend a meeting of the Council, to be held at 7pm on Tuesday 5<sup>th</sup> May 2026 in Chapel-en-le-Frith Town Hall.

Kind Regards,

**Gill Turner**

Clerk to the Council

[clerk@chapelpc.org](mailto:clerk@chapelpc.org)

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### AGENDA

The business to be transacted will be as follows:

- 27/043 7pm – To elect a Chair of the Council for the year 2026/27
- 27/044 7.05pm – To elect a Vice-Chair of the Council for the year 2026/27
- 27/045 7.10pm To receive any apologies for absence
- 27/046 7.12pm To make any Declarations of Interest
- 27/047 7.15pm To consider any applications for Dispensations
- 27/048 7.17pm To determine which items, if any, from the agenda should be taken with the public excluded. If the Parish Council decides to exclude the public, it will be necessary to pass a resolution in the following terms: “to consider a resolution under the Public Bodies (Admission to Meetings Act 1960) s1 to exclude members of the press and public in order to discuss item number ...” This item will then be discussed with the press and public excluded.’
- 27/049 7.18pm - To agree any variations of order of business
- 27/050 7.20pm - (*if police officers attend*) To consider any Police matters
- 27/051 7.25pm - Public Participation – up to 10 minutes will be made available for members of the public to raise matters relevant to the business of the Parish Council:
  - (a) Members of the general public
  - (b) County and Borough councillors
- 27/052 7.35pm - To consider whether to update the Neighbourhood Plan
- 27/053 7.45pm – To approve the minutes of the Full Council meeting held on 7<sup>th</sup> April 2025
- 27/054 7.48pm - To receive the Chair’s Annual Report
- 27/055 7.53pm – To consider engaging the services of Hoey Ainscough Associates Ltd, who specialise in seeking to improve the way the council operates and deal with the underlying issues

27/056 8pm - To review the Council's Policies and Procedures

Allotment Policy	General & Earmarked Reserves Policy
Civility & Respect Pledge - NALC	Grants Policy (s137) and application form
CCTV policy & Request form	Health and Safety Policy
Code of Conduct	Privacy Notice Policy
Communication Policy	Procurement Policy
Complaints Policy	Publication Scheme
Co-option Policy	Risk Management Strategy
Councillor -Officer Protocol	Scheme of Delegation
Data Protection Policy	Social Media Policy
Data Retention Policy	Safeguarding Policy
Declaration of Acceptance of Office	Standing Orders
Dispensations Request Form	Training and Development Policy
Expenses Policy	Transparency Code - Website
Freedom of Information Publication Scheme & Requests	Vexatious Complaints Policy
Filming/Recording of Meetings	Website Accessibility Statement
Financial Regulations	Website Modern Slavery Policy
Freeman/Freewoman of Chapel-en-le-Frith Policy	Website Privacy Policy
Fixed Asset Register	Working Group Protocol

8.15pm – To receive updates on Actions from previous Minutes

27/08 To provide seed funding from the Parish Council for the implementation of joint working with Chapel High School/Local Businesses in the High Peak and Cheshire East areas.

27/09 Peak Cluster proposal

26/424 Purchase or lease of a commercial van for Park Staff

27/057 8.25pm - To consider Planning Applications notified to the Parish Council

27/058 8.30pm - To consider any Planning Appeals notified to the Parish Council

27/059 8.35pm - To comment on any Planning Decision Notices

27/060 8.40pm - Finance:

a) To authorise the schedule of accounts presented for payment

b) To authorise the following monthly Direct Debits excluding VAT for the next year:

- O2 – mobile phone charges £23.25
- Fuel Gengie – Fuel c£79.29
- HPBC – Business Rates £740.00
- HPBC – Flat at 47-49 Market Street (vacant) £386.00
- Trusted IT – IT Support £447.71
- B Online – Phone Broadband £53.85
- Castle Associates – HR £80.00
- WaterPlus – Town Hall c£140.00
- WaterPlus – 47-49 Market Street c£38.35

c) To note the 2025/26 full year actual income and expenditure against budget

27/061 8.45pm - To consider changing the IT systems and telephone provision

27/062 8.50pm - To consider the SLA playground inspection contract

27/063 8.55pm - To consider the insurance renewal

27/064 9.00pm – Motion from the Finance & Assets Committee that the Amenities Committee is reinstated so that it can focus on the Parks, Medieval Cross and Nanny's Well.

27/065 9.03pm - To consider which Councillors want to sit on each of the Committees

- 27/066 9.06pm - To review the terms of reference for all Committees/Working Groups
- 27/067 9.08pm - Motion from Councillor Chantler that delegated powers and decision making should be returned to the individual committees to allow the allow efficient decision making without all items needing to go to full council for decisions.
- 27/068 9.10pm - To consider the recent antisocial behaviour at the Memorial Park
- 27/069 9.15pm - Motion from the Finance & Assets Committee that the Finance & Assets Committee initially look for the historical Health & Safety Report and ensure that all the actions highlighted in it have been actioned.
- 27/070 9.17pm - Motion from the Finance & Assets Committee that an independent Health and Safety Report is commissioned to include all Parks, the compound and the Bowling Green. Not Alliance Norse.
- 27/071 9.19pm - Motion from the Finance & Assets Committee that if the Health & Safety Report on the Bowling Club is found and it suggests that the footpath needs repairing, the Council goes ahead and obtains 3 quotes for the necessary repairs.
- 27/072 9.21pm - Motion from the Finance & Assets Committee that they accept the proposal from DCC regarding accepting a 10-year term for the library lease with a rolling break after year one and that Councillors think about how to encourage community groups to use the library more
- 27/073 9.23pm - Motion from the Finance & Assets Committee that where practicable the Parish Council supports a local first purchasing policy
- 27/074 9.25pm - Motion from the Finance & Assets Committee that Full Council considers further the Dove Holes hanging baskets contract and invites the Dove Holes Community Association to a meeting with the Finance & Assets Committee.
- 27/075 9.27pm - Motion from the Finance & Assets Committee that the flat is marketed in its current condition at market rate and that tenants are made aware that improvements are planned, such as a new kitchen, but that as these improvements are made the rent will increase accordingly
- 27/076 9.29pm - To confirm the date of the next Parish Council meeting.

### **Planning Applications to be considered on Tuesday 5<sup>th</sup> May 2026**

#### **HPK/2026/0163**

Walton House Cottage, Unnamed Road from Eccles Road to Coal Yard, Chapel-en-le-Frith  
Conversion of stables to provide new dwelling for holiday accommodation use

#### **HPK/2026/0168**

14 South Head Drive, Chapel-en-le-Frith  
Single storey rear extension