



CHAPEL-EN-LE-FRITH PARISH COUNCIL

Town Hall, Market Street, Chapel-en-le-Frith, SK23 0HP

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Office Hours: Thursday 9.00 to 12.30

3rd July 2026

Personnel Committee
Thursday 9th July 2026
Annexe, Chapel-en-le-Frith Town Hall

To: Members of the Personnel Committee

You are summoned to attend a meeting of the Committee to be held at 6.00pm on Thursday 9th July 2026.

Emma Howe

Assistant Clerk to the Council

AGENDA

The business to be conducted will be as follows:

27/140 Election of Chair of the committee for 2026/2027

27/141 Election of Vice Chair of the committee for 2026/2027

27/142 To receive apologies for absence

27/143 To make any Declarations of Interest

27/144 To approve the minutes of the Committee's meeting held on 8th January 2026

27/145 To determine which items, if any, from the Agenda should be taken with the public excluded. If the Parish Council decides to exclude the public, it will be necessary to pass a resolution in the following terms: "to consider a resolution under the Public Bodies (Admission to Meetings Act 1960) s1 to exclude members of the press and public in order to discuss item number ..." These items will then be discussed with press and public excluded.'

27/146 To agree any variations of order of business

27/147 Public participation – upto 10 minutes will be made available for members of the public to raise matters relevant to the business of the Parish Council

27/148 To consider the draft Terms of Reference (draft ToR attached)

27/149 Update following reforms to the Employment Rights Act 2025 – Staff contracts and staff handbook

27/150 To Consider a request from Park Manager to take 3 weeks' consecutive annual leave from 21st September 2026.

27/151 To consider changes to park staff hours.

27/152 Motion from Cllr Daniels - That Chapel-en-le-Frith Parish Council undertakes a full review of the current staff pension arrangements, including contribution levels, compliance with statutory requirements, cost implications, and any recommendations for improvement. If the review is to be led by the Finance & Personnel Committees, with a report brought back to Full Council for consideration and decision.

