

CHAPEL-EN-LE-FRITH PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD ON 6 JULY 2021

- Meeting Held:** Tuesday 6 July 2021
Held in the Main Hall of the Town Hall, Chapel-en-le-Frith.
- Present:** Councillor M Chantler in the Chair
Councillors J Adshead, M Barton, A Beswick, N Gourlay,
N Hill, C Sizeland, Mrs S Walters and S Young.
- In Attendance:** Mrs S E Stockdale – Clerk to the Council
- Apologies accepted:** None
- Apologies noted:** None

There were no members of the public present at the meeting.

22/110 Declarations of Interest

The following declarations of interest were made:

Councillor Sizeland declared in interest in the Leys Allotments as an adjoining landowner.

Councillor N Gourlay declared an interest in the Leys Allotments as he has a friend who is an adjoining landowner.

Councillor Mrs Walters declared an interest in the Leys Allotments as she has a friend who is an adjoining landowner.

22/111 Dispensations

Two dispensations have been granted to Councillor Sizeland.

22/112 Variation of Business

It was agreed that agenda item 19 be taken with agenda item 10.

22/113 Police Matters

A meeting has been arranged with the local Police Inspector to discuss a Public Space Protection Order for Chapel Memorial Park.

It was agreed that Councillors Adshead, Barton, Beswick, Hill and Young will attend the meeting.

The re-forming of a Police Liaison Group will also be discussed with the Inspector.

It was agreed that the new Police and Crime Commissioner should be invited to a public meeting at the Town Hall once Covid restrictions allow.

ACTION: The Clerk to make the arrangements for a Teams meeting to discuss the Public Space Protection Order.

The Clerk to arrange a public meeting with the Police and Crime Commissioner.

Members were advised that there has been a motorcycle in the Memorial Park and whilst this is not a regular occurrence it will be monitored.

22/114 Public Participation

There were no members of the public present at the meeting.

22/115 Minutes of the Annual Council meeting held 1 June 2021

Minutes numbered 22/36 to 22/62 were presented.

RESOLVED: That the Chairman be authorised to sign the Minutes as being a true and correct record.

22/116 Minutes of the Extraordinary Meeting held on 9 June 2021

Minutes numbered 22/65 to 22/66 were presented.

RESOLVED: That the Chairman be authorised to sign the Minutes as being a true and correct record.

22/117 To note the minutes of the Footpaths and Trails Working Group held on 15 June 2021.

RESOLVED: That the minutes be noted.

22/118 Matters arising from the minutes

Councillor Young submitted a report on the South Head Drive Play Area following a recent meeting of High Peak Borough Council. The landownership has still not been resolved and High Peak Borough Council do not propose to undertake any work in the play area until this is resolved.

RESOLVED: That the Chairman and Vice Chairman make contact with the Chief Executive at High Peak Borough Council together with Barratt Homes to seek a swift resolution to the problem.

ACTION: That the Clerk adds the South Head Drive Play Area as a monthly agenda item until the issue is resolved.

High Peak Borough Council have confirmed in principal that a grant of £500 from the Welcome Back Fund towards litter picking has been agreed.

ACTION: The Clerk to purchase the necessary equipment once confirmation of the grant is received.

22/119 Motion from Councillor Sizeland - “The Parish Council resolve to enter into active discussions with HPBC to speedily facilitate the adoption and maintenance of the play park and associated land, and that this be delegated to the Chair and Vice Chair”

RESOLVED: That the Chairman and Vice Chairman take this matter forward and report back to the Full Council.

22/120 To measure the council's opinion on two 10-minute parking spots outside the Co-op

Councillor Young proposed and Councillor Beswick seconded a motion that instead of two parking spots the footpath is extended along the side of the Kings Arms Hotel in the interests of highway safety.

RESOLVED: That Derbyshire County Council be asked to extend the footpath along the side of the Kings Arms Hotel, rather than provide parking spots, which will increase highway safety for both pedestrians and vehicles.

ACTION: Councillor Gourlay to take this forward to Derbyshire County Council Highways.

22/121 To authorise the Chairman and Clerk to sign the new lease for the Sparrowpit Play Area following the unanimous agreement at the Amenities Committee held on 23 June 2021.

RESOLVED: That the Chairman and Clerk are authorised to sign the new lease for the Sparrowpit Play Area.

ACTION: The Clerk to contact Cooper Sons Solicitors to arrange for the new lease to be signed.

22/122 Motion from Councillor Gourlay – This council resolves to move the start times for Ordinary Meeting to 7.00pm.

Councillor Barton proposed and Councillor Gourlay seconded a motion that the Full Council meetings start time is 6.45pm.

RESOLVED: That all Full Council meetings will commence at 6.45pm from the next meeting.

22/123 **Motion from Councillor Barton – That the Parish Clerk be authorised to contact HPBC and or DCC to enquire if the Parish Council could buy-in their expertise from their specialist in-house functions, whose purpose is to seek grants/funding from but not limited to central government, National Lottery Community Fund and others.**

RESOLVED: That when specific projects are identified which could attract grant funding, High Peak Borough Council be contacted to see if they can provide assistance.

22/124 **Motion from Councillor Hill – That the Parish Council moves from cheques to BACS/Bank Card payments which will expedite the delivery of future purchases.**

RESOLVED: That a Working Group consisting of the Clerk, Councillors, Barton, Hill and Young be set up to consider the best means of achieving internet banking.

ACTION: The Clerk to call a meeting of the Working Group.

22/125 **Motion from Councillor Chantler - To reinforce the operational changes and changes in culture and working practices of this council I propose the following motion:-
All decisions and resulting actions decided at the full council and all committee meetings, will be recorded, progressed and monitored by the following methods.**

1. They will remain on each agenda as matters arising and decisions made as actions discharged or outstanding with named individuals tasked to update and implement with progress checks built in.

2. Large White boards will be purchased and displayed in the office with all outstanding work / actions to be completed with time lines identified.

RESOLVED: That all actions will be added to Full Council agendas as matter arising until discharged.

That the Clerk will populate a white board with resolutions at Full Council meetings and committee meetings outlining the action, who will be responsible for the action and when it will be expected to have been discharged.

That Councillors will be provided with this information in an electronic format.

ACTION: The Clerk to take this forward.

22/126 **Motion from Councillor Beswick - "Due to the demand for allotments demonstrated within our Parish and the lack of available allotments, The Parish Council shall write to the Secretary of State to ask for either allotment status to be extended to all of 'The Leys' area again, or for the allotment status to be swapped to the bottom half of the land to allow access to the allotment plots"**

"The Parish Council shall make all of the Leys allotment site with allotment status open for plot holders no later than 3 months from the reply from the Secretary of State"

Councillor Sizeland having declared an interest in the agenda item left the room and took no part on the discussion.

RESOLVED: That the Clerk write to the Secretary of State to request that the Statutory Allotment Status on the bottom part of the Leys Allotment is re-instated.

ACTION: The Clerk to write to the Secretary of State.

22/127 **Motion from Councillor Barton - "Due to full-booking of potential venues for a full council meeting to be held in Dove Holes in August, that the meeting is re-scheduled to be held in Chapel en le Frith town hall"**

Councillor Beswick proposed motion that the next Full Council meeting is held at Dove Holes Methodist Church and the Council consider other venues in the Parish to hold meetings.

RESOLVED: That the August Full Council meeting is held at Dove Holes Methodist Church and that the Council considers other venues in the Parish in Combs, Sparrowpit and Whitehough.

ACTION: The Clerk to book Dove Holes Methodist Church for the August Full Council meeting.

22/128 **Allotment Judging**

Councillor were asked to volunteer as judges for the tidiest allotment competition for the Courses Allotment site and Dove Holes Allotment site.

RESOLVED: That Councillor Adshead, Beswick and Gourlay act as judges for the tidiest allotment competition.

ACTION: The Clerk to supply the judges with maps of both sites.

22/129 Councillors Allowances

The Clerk advised that the Internal Auditor has confirmed that if Councillors choose to take an allowance this is subject to Tax and NI.

If Councillors elect not to receive an allowance this must be notified in writing to the Clerk.

If the Council then decide that such monies be paid to a charity it must form part of the Councils S137 allocation.

RESOLVED: That this be added to the December Full Council agenda when a decision will be made.

ACTION: The Clerk to add Councillors Allowances as an agenda item at the December Full Council meeting.

22/131 Schedule of Accounts presented for payment.

Cheques numbered 009152 to 090185 were presented amounting to £17,522.02

RESOLVED: That the cheques be signed and the accounts to which they relate be paid.

22/132 Correspondence

A letter has been received from a resident regarding tree planting and it was agreed that the bio diversity working group would make contact to discuss this further.

ACTION: The Clerk to contact the resident to inform them that the bio diversity working group would be in contact.

22/133 Any Other Business

The Clerk was asked to add the Library lease to the next Town Hall Committee agenda for consideration in relation to rent reviews.

Councillors Adshead and Beswick reported that they have been looking into ways of increasing provision for young people and will bring ideas to the Council shortly.

22/134 Press Releases

- Dove Holes hanging baskets
- Combs Reservoir path upgrade
- Litter picks

**22/135 To resolve to exclude the press and members of the public under the
Public Bodies (Admission to Meetings) Act 1960**

The Chairman updated members on the Court proceedings in relation to Chapel Memorial Park.

The job description and person specification for the vacant positions in the Council parks were discussed and the final version will be agreed by the Personnel Committee as soon as the amendments have been made and the positions advertised.

The Chairman closed the meeting at 21.50 hours.

CHAIRMAN