

## CHAPEL-EN-LE-FRITH PARISH COUNCIL

### MINUTES OF THE FULL COUNCIL MEETING HELD ON 6 JUNE 2023

- Meeting Held:** Tuesday 6 June 2023  
In the Annexe of the Town Hall, Chapel-en-le-Frith
- Present:** Councillor Chantler in the Chair  
Councillors J Adshead, A Beswick, I DePee, M Drabble, and S Young.
- In Attendance:** Mrs S E Stockdale – Clerk to the Council
- Apologies noted:** Cllrs N Hill and T Norton

There was one member of the public present at the meeting.

**24/48 Declaration of Interests**

None.

**24/49 Dispensations**

None.

**24/50 Variation of Business**

None.

**24/51 Police matters**

It was reported that the Police have visited a number of homes of young people who have been involved in anti-social behaviour in Dove Holes.

PC Duncan Smith is due to retire and his replacement will be PC Alex Simpson.

Councillors Adshead and Drabble reported that there are dealing with parking issues on behalf of residents and the Police are involved.

**24/52 Open Forum – Public Participation**

There were no members of the public wishing to speak.

**24/53            To receive the Minutes of the Annual Council Meeting held on 16  
May 2023**

Minutes numbered 24/1 to 24/42 were presented.

The minutes were amended to remove Councillor Gourlay as a Trustee of Chapel--en-le-Frith United Charities.

The minutes were amended to add Councillor Young as a second representative on Chapel Leisure Centre group.

**RESOLVED:** That the Chairman be authorised to sign the amended Minutes as being a true and correct record.

**24/54            To receive the Minutes of the Extraordinary Meetings held on 23  
May and 31 May 2023**

Minutes numbered 24/43 to 24/45 and 24/46 to 24/47 were presented.

**RESOLVED:** That the Chairman be authorised to sign the Minutes as being a true and correct record.

**24/55            To consider any matters arising from the above Minutes**

It was agreed that the Council meeting on 1 August 2023 will be held in Whitehough. The Clerk was asked to contact the Combs Village Hall Trust to see if they can accommodate the October Full Council meeting.

Councillor Drabble will ask the Dove Holes Community Association if they can accommodate the November or December Full Council meeting.

The Clerk confirmed that the upcoming co-options onto the Council will not allow the Council the General Power of Competence.

**24/56            Update on South Head Drive Play Area and follow up public meeting**

There were no updates to report.

**24/57            Update on 9 High Street, Chapel-en-le-Frith**

It was reported that Councillor Mrs DePee has arranged a site meeting with High Peak Borough Council.

The Clerk was asked contact High Peak Borough Council for an update on the current position in relation to the action they are taking.

**ACTION:**        The Clerk

**24/58 Update on the current position of S106 funded projects for Chapel-en-le-Frith Memorial Park**

Members were informed that High Peak Borough Council are in the process of drawing up a report to Members.

The Clerk was asked to contact High Peak Borough Council for an update and timescales.

It was agreed that the Council will consider issuing a press release.

**ACTION:** The Clerk

**24/59 Update on Memorial Park CCTV – Deferred from Annual Meeting**

The Clerk was asked to confirm a specification for CCTV cameras with Derbyshire County Council that they use in Parks and seek re-quotes using this specification.

It was agreed that should any quotes exceed the amount currently that any additional amount can be taken from the Memorial Park bequest.

**ACTION:** The Clerk to seek re-quotes

**24/60 Request for a Speed Camera on Manchester Road, Chapel-en-le-Frith**

It was agreed that the Council will submit an application to the Police and Crime Commissioner for a Speed Indicator Device grant for Manchester Road, Chapel-en-le-Frith.

**ACTION:** Assistant Clerk

**24/61 To set up a Remembrance Sunday Parade Working Group**

It was agreed that a working group is formed to work with the local branch of the Royal British Legion with regard to Remembrance Sunday arrangements.

**RESOLVED:** The Working Group will be Councillors Adshead, Beswick and DePee. Councillor Beswick agreed to make contact with the branch Secretary,

**ACTION:** Councillor Beswick

**24/62 Peak District National Park Authority High Peak & Metropolitan Area Ballot 2023**

**RESOLVED:** That the Council vote for David Barrie Taylor.

**24/63 To agree allotment Tenancy Agreement and Letting Conditions**

It was agreed to add the site name to the agreement.

The Chairman on behalf of the Council thanked Councillor Beswick for the work he has done in drawing up the agreement.

**RESOLVED:** That the agreement is adopted. That the Park Manager will mark out plots on the Leys site with Councillors Adshead and Beswick prior to the allotments being rented out.

**24/64 To agree a Scheme of Delegation**

**RESOLVED:** That the Scheme of Delegation is adopted and reviewed annually alongside the Standing Orders.

**24/65 To receive the Internal Audit Report**

The Council accepted the report and noted that the Internal Auditor had commented that after a detailed examination of the procedures, policies and documents the Council is well managed and keeps comprehensive governance and financial records which are reviewed periodically and kept up to date.

The Chairman thanked the Clerk on behalf of the Council.

**RESOLVED:** That the Internal Audit report is accepted.

**24/66 Motion from Councillor Chantler: To consider potential joint working with Whaley Bridge Town Council and Chinley and Hayfield Parish Councils.**

**RESOLVED:** That the Council contacts local Parish and Town Councils to see if they would be interested in working together to explore group procurement and other mutual benefits.

**ACTION:** The Clerk

**24/67 Schedule of Accounts presented for payment**

Bankline payments were presented amounting to £44,418.62 and cheque number 009275 for £40.00.

It was noted that the External Audit Fee should have been £800 and there were additional fees of £2,201 following challenge correspondence from an elector.

**RESOLVED:** That the authorised signatories approve the payments on Bankline payments and sign cheque number 009275 and the accounts to which they relate be paid electronically and manually.

**24/68 Correspondence**

- Peak District National Park Authority update on Planning Service
- PKF Littlejohn completion of the Limited Assurance Review for the year ended 31 March 2022
- New criteria for Community Ownership Fund
- Peak District National Park Parishes Day 2023
- PKF Littlejohn External Auditor Report 2021/22
- Whaley Bridge Notice of submitted Neighbourhood Plan proposal. It was agreed that the Parish Planning Committee should consider this at the next meeting.

**24/69 Any Other Business (For discussion only)**

It was reported that a cycle event that had been held on Peaslows on 4 June was a world record event and it was disappointing that the Council and wider community did not know this event was taking place.

Councillor Adshead advised that it was a missed opportunity to put the Parish on the map and advised that he would be asking the Council to consider the High Peak Borough Council Tourism Policy at a future meeting.

The Communications Committee was asked to look at how local events can be better promoted on the Councils website together with gathering ideas from residents about how the Parish can be improved.

A resident has made a suggestion that the local Pharmacy could consider a scheme to re-cycled used blister packs.

It was reported that a number of residents have complained about the recent standard of grass cutting on grass verges.

**24/70 Press Releases**

None.

**24/71            To resolve to exclude the press and members of the public under the  
Public Bodies (Admission to Meetings) Act 1960**

- To update members on the current Court proceedings, to receive related legal advice and to agree any resulting actions.

**RESOLVED:** That correspondence from Rradar Solicitors dates 2 June 2023 and 6 June 2023 are noted and agreed.

- To agree a Staff job revaluation process and subsequent time lines.

The Clerk reported that once the new Personnel Committee is formed the information is ready for them to review.

The Chairman closed the meeting at 21.30 hours.

CHAIRMAN